National Evaluation Capacities (NEC) Conference 2019

Call for Proposals - Training Workshops

BACKGROUND

UNDP Independent Evaluation Office (IEO) is organizing, in collaboration with the Government of Egypt, the 2019 National Evaluation Capacities (NEC) Conference in Hurghada, Egypt from 20 to 24 October 2019. The theme of the conference is Leaving No One Behind: Evaluation for 2030. The event will take place over five days, beginning with two days of intensive training workshops (20-21 October), followed by a three-day Conference (22-24 October). Ten to twelve workshops will be offered each of the two days. The IEO invites experienced evaluators to propose workshops for the NEC 2019.

THE CONFERENCE

In 2015, 193 countries united to adopt the 17 Sustainable Development Goals (SDGs) for a better world by 2030. These goals seek to end poverty, fight inequality, protect the planet and ensure prosperity for all. The implementation of the SDGs can be accelerated globally through evaluation, as a powerful tool that improves public accountability and contributes to positive development change. Building on the momentum created by past NEC conferences, the 2019 NEC Conference will provide opportunities to:

Share lessons, innovations, experiences & perspectives in developing & strengthening national evaluation systems
Enhance evaluation skills & understanding in the context of the SDGs
Foster existing & new partnerships to strengthen national evaluation systems

The primary target audience of the NEC Conference 2019 will be government officials from national and sub-national institutions directly and indirectly engaged with evaluation and public policy (including central planning and finance ministries, sectoral ministries, parliamentarians, evaluation units, national statistical agencies, supreme
Other stakeholders will include the private sector, civil society, academia, UNDP staff engaged in supporting national governments on evaluation, governance and/or the SDG agenda, evaluators (including young and emerging evaluators) and other development actors from UNDP programme countries, members of evaluation networks and the wider global evaluation community.

**WORKSHOPS**

The pre-conference training workshops are intended to provide opportunities to conference participants to develop and reinforce their evaluation knowledge and skills. Each individual training workshop will be a one-day event, running (tentatively) from 9:00 a.m. to 5:30 p.m., with coffee/tea breaks and lunch.

The workshops should offer a forum for discussions of a broad range of emerging and specialized topics of interest to the primary intended audience, i.e., government officials from a diverse number of countries with different levels of evaluation interest, knowledge and skills. Past NEC training workshop topics and trainers are listed in Annex 1 for reference.

**PROPOSAL GUIDELINES**

There are several important guidelines to consider when developing a workshop proposal:

1. Topics should be designed primarily with the needs of government participants in mind, although participants may come from a range of evaluation stakeholder groups.
2. Workshops should be designed and designated as either “beginning/intermediate” or “intermediate/advanced”. There is space for both introductory workshops aimed at participants with little technical background in evaluation as well as focused, more in-depth workshops on specific topics.
3. The presentations should be visually attractive, convey key messages, and be made available with additional resource materials to the participants. The IEO will make workshop materials available to the public on the NEC 2019 Website following the conference.
4. Workshop should have a combination of presentations, case studies, discussions and exercises.
5. Anticipated average workshop size is 20-25 participants
6. The participants should be engaged in working group set ups to facilitate learning and exchange of knowledge.
7. Workshops should offer innovative ways to allow participants to discuss issues, methods and important research topics related to the theme. Examples are group brainstorming sessions, mini-tutorials around key ideas, etc. Participants should be encouraged to explore practical problems and examples from the group.
8. Trainers from the global North are encouraged to partner with a trainer from the global South.
9. Where there is more than one trainer, gender balance in the training team is strongly encouraged.
10. Trainers should be able to engage with the participants before the training by sending them in advance the training materials, respond to queries and study the composition of the group level.
11. Workshops may be offered in Arabic, English, French or Spanish. (Note that during the conference, interpretation will be provided from English into Arabic and French only.) Proposals for non-English workshops are strongly encouraged. There will be no provision for interpretation during workshops.
A template for proposals is provided in Annex 2. Please follow this template and return by the deadline set. Any proposal past this date will not be accepted.

**Workshop Selection criteria**

- Relevance and originality of the workshop topic
- Experience and expertise of the trainers and facilitators
- Workshop format designed to stimulate learning, enhances skills and knowledge of participants
- Clarity of the proposal and feasibility of the workshop goals
- Diversity (workshop leaders from the Global South are encouraged to submit proposals)
- Workshop language (Arabic, English, French or Spanish)

**DEADLINES**

**Important dates:**

- Call for Proposal Workshop deadline: 25 June 2019
- Notification of acceptance: 1 July 2019

**Submission Procedure:** The workshop proposal in Microsoft Word format should be emailed to ieo.nec@undp.org no later than 25 June 2019.

**LOGISTICS**

The UNDP IEO invites partner institutions to cover the travel and daily subsistence allowance of their staff leading training workshops as a contribution to national evaluation capacity development. The UNDP IEO will cover travel costs and daily subsistence allowance of independent experts for the training workshop and the 3-day NEC Conference, according to UNDP travel rules and regulations.

If you have questions concerning the workshop proposal, please contact ieo.nec@undp.org
ANNEX 1. Past Workshop Topics and Trainers

**NEC 2017**

- Multi-stakeholder partnerships for achieving the SDGs: implications for evaluation practice - Angela Bester
- Améliorer l’utilisation des données d’évaluation par les décideurs au sein du gouvernement - Debazou Y. Yantio
- Private sector evaluation - Raghavan Narayanan
- Theory-based evaluation in practice - Jos Vaessen
- ¿El género+ se está quedando atrás en la medición de los ODS? - Alejandra Faúndez
- Knowledge brokers game-based workshop - Dominika Wojtowicz, Tomasz Kupiec
- Establishing a National Evaluation System: Case of Kazakhstan - Aibatyr Zhumagulov and Sabina Sadieva,
- Outcome Harvesting - An evaluation approach for identifying and understanding development outcomes in complex circumstances - Ricardo Wilson-Grau
- Building better from the beginning: developing theories of change in the context of climate change and ensuring quality at entry for climate change and environment programmes - Jo Puri
- Using Technology to Enhance Applied Research & Evaluation - Tarek Azzam
- Evaluating the Sustainable Development Goals within a “No one left behind” lens through equity-focused and gender-responsive evaluations - Mona Selim, Isabel Suarez, Messay Tassew, Florencia Tateossian
- Impact evaluation: scope and limits in the real world - Claudia Maldonado

**NEC 2015**

- RBM for Evaluation – Ray Rist
- Hands on – Impact Evaluations – Jo Puri
- Evaluation for the benefit of the people – Richard Levin
- How to Embed M&E in your Ministry – Frederic Martin
- An IDEAS model for Individual Professional Qualification – Linda Morra
- Planning and Monitoring for Evaluation – Heather Bryant & Ana Rosa Soares
- Challenges of evaluating sustainability – Juha Uitto and Rob van den Berg
- Evaluation Capacity Development – Michele Tarsilla
- How to Manage Equity-Focused and Gender-responsive evaluations – Marco Segone and Ada Ocampo
- Impact Evaluation – a broader view – Elliot Stern
- Evaluation in the lens of human development and SDGs – Shiva Kumar and Bishwa Nath Tiwari
- Culture Matters: Culture and Context in Evaluation for Sustained Development – Zenda Ofir
Annex 2 - NEC 2019 Workshop Proposal Template

Preferred workshop day:  
☐ Sunday 20 October  ☐ Monday 21 October  
☐ Either Sunday or Monday as best fits the schedule  
☐ Workshop can be offered twice, on Sunday and on Monday

Workshop Title:

Level:  ☐ Beginning/intermediate  ☐ Intermediate/advanced

Language:  ☐ English  ☐ French  ☐ Spanish  ☐ Arabic

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Workshop short description (max 250 words):

Workshop detailed description: (topics covered, teaching strategy, relevance/rationale for the topic within the frame of the NEC Conference, type of participant targeted)

Learning outcomes: (“Upon successfully completing this course, participants (divided by category e.g. government, civil society, development organizations etc. will be able to...”)
A description of past or similar workshops led by the facilitators (including number of attendees, results, feedback available, etc.)

Maximum number of participants: (anticipated average workshop size is 20-25 participants; please indicate if you wish to set a maximum number of participants)

Any special space, equipment or other requests: (note: print outs have to be done prior to the event as there is lack of print facilities at venue)